

## Code Enforcement Report September 2021

Activity from September 1–30, 2021

To: Maureen Hartman, Town Manager

### Activities

1. Telephone calls .....	168
2. Walk-In .....	23
3. Violation Notices:	
Call for corrections .....	7
Property maintenance .....	2
Construction trash .....	2
Drainage .....	0
Trash / Recycle carts .....	0
Work hours .....	3
4. Building Permits issued .....	16
Renovations .....	1
New Residence .....	0
Decks .....	1
Roofing .....	1
Other .....	13
5. Stop Work Orders issued .....	1
6. Grass Cutting Performed .....	0
7. Mercantile Licenses issued .....	8
8. Occupancy/Compliance Certificates issued .....	2
9. Certificate of Occupancy Revoked .....	0
10. Complaints .....	4
11. Property Inspections .....	16
12. Meetings   Homeowners....8           Town Workshop...1 Builders .....15	
13. Preliminary Plan Review .....	3
14. Emails:   Read – 1054    Responses required – 184	
15. Technical Assistance: Town Manager, Mayor Pro-Tem	
• <b>Town Manager:</b> Town ROW location and Obstructions	
• <b>Mayor Pro-Tem:</b> Town Owned Canal End Locations	
• <b>Deputy Code Enforcement Officer started 9/27</b>	

